

Ballina Coast High School Student Mobile Phone Policy

Mobile phones are not to be used during school hours. At the beginning of the school year, every student will be assigned a personal Yondr Pouch with their name on it, similar to being assigned a textbook. While the Yondr Pouch is considered school property, it is each student's responsibility to bring their pouch with them to school every day.

Process

School Entrance/s: As students enter the school gates, they will:

- 1) Turn their phone off or put into AIRPLANE mode and place any AirPods, ear buds in their bags
Wired earphones are allowed for use while students utilise their computers as per the BYOD policy in class.
- 2) Unlock their empty Yondr Pouch using an Unlocking Base at the School's Entrance(s).
- 3) Place their phone inside the pouch, securely close it and store in their school bag.

Each student will maintain possession of their mobile phone inside their Yondr Pouch for the duration of the school day. Late students will do this process at the Main Front Office when they sign in.

School Exit: As students exit the school at the end of the school day, they will:

- 1) Unlock their pouch using an Unlocking Base at a School Exit(s).
- 2) Remove their phone from their pouch.
- 3) Securely close their empty pouch and place it in their backpack for the next day.

Violations

Below are a list of potential student violations. Each of these violations will result in the student's phone and/or pouch being handed into the Deputy Principal.

- 1) Physical damage to the pouch in an attempt to circumvent its intended purpose. (Eg: Discoloration, pen marks, bent pin or stripped lock inside the pouch)
- 2) Forgetting or losing the pouch.
- 3) Using their phone during school hours.

Disciplinary Action

- 1) Warning of Suspension (WOS) for first offence
- 2) Refusal to hand over the phone may result in Suspension (Principal's discretion).
- 3) Phone **and** Pouch will be handed to a member of the Senior Executive and parent/guardian will be notified immediately.
- 4) If pouch is lost or damaged then the student will only be allowed to bring a phone back to school if they or their parent/guardian pay a \$15 fee to replace the damaged/lost school property.